



NATIONAL OPEN HORSE SHOW ASSOCIATION

# World Championship Show

C Bar C Expo Center | September 9-11, 2022 | Cloverdale, IN

## 2022 Vendor Application

C Bar C Expo Center | Cloverdale, IN

**Move in Date:** September 8 after 8:00 am

### Vendor Information

Business Name:			
Primary Contact Person:			
Address:	City:	State:	Zip:
Telephone:	Cell Phone:		
Fax:	Email:		
Product and/or Service Provided:			

### Booth Information

Please indicate which space you would like. Sponsors will receive priority booth placement.

#### Inside Space Request

- 10 x 10 @ \$ 100
- 10 x 20 @ \$ 150
- 10 x 30 @ \$ 200

#### Outside Space Request (includes electrical usage)

- Self Contained Trailer @ \$ 200
- Self Contained Trailer @ \$ 250 Inside if available

Signature: \_\_\_\_\_

We acknowledge that we have read the rules governing vendors set forth on the reverse side of this contract and incorporated herein; and we agree to abide fully with them.

### Payment Information

<input type="checkbox"/> Check Enclosed (make payable to National Open Horse Show Association)	<input type="checkbox"/> Master Card/Visa/American Express/Discover	
Credit Card Number:	Exp. Date:	SVC:
Signature:		Date:

Provide proof of insurance with form intact along with 50% deposit by August 1, balance is due September 1 to:

NOHSA, Attn: World Championship Show

1391 St. Paul Ave, Gurnee, IL 60031

(847) 625-7433 office@nohsa.net

1. The NOHSA World Championship Show and Trade Show is sponsored by National Open Horse Show Association (NOHSA), (hereafter referred to as the Association). The Commercial Vendors shall be hereafter referred to as the Vendor.
2. The Association shall have full power to interpret the commercial exhibit regulations. Matters not covered by this contract shall be subject to a final decision by the Association. These regulations may be amended at any time by the Association upon written notice by the Association to such Vendors as may be affected.
3. The Vendor assumes sole responsibility and hereby agrees to protect, indemnify, defend and hold harmless the Association, C Bar C Expo Center and its employees and agents from any and all claims, including claims or causes of action arising from the sole negligence of said indemnities, arising (a) out of, or in connection with, the Vendor's occupancy and use of the Trade Show premises or any action or inaction of any nature in connection with or related to the Trade Show, including but not limited to loss, theft, damage, destruction or delay in no delivery of goods, display material and other effects; (b) any injury to the Vendor, the Vendor's employees, agents, representatives or guests while on the Trade Show premises and (c) any damage to the Vendor's business by reason of failure to provide space for the exhibit or removal of exhibit or failure to hold the Trade Show as scheduled. Vendor acknowledges that the Association and C Bar C Expo Center do not maintain insurance covering the Vendor's property and that Vendor has the sole responsibility to obtain business interruption and property damage or theft insurance covering such losses by the Vendor. The Vendor agrees to indemnify and hold forever harmless the Association and C Bar C Expo Center, from any and all damages, loss, liability, claim or expenses (including legal fees) based upon, arising out of, or in connection with, the violations of any law or ordinance by the Vendor, its employees, agents, representatives, guests or other holding under the Vendor; or if failure by Vendor or any such persons to comply with all applicable terms and conditions contained in these rules or in the agreement between C Bar C Expo Center and the Association regarding the Trade Show premises or a part thereof. If the Indemnities are sued in a court of law, the Vendor agrees to defend the Indemnities at Vendor's expense and, if judgment be taken against Indemnities, to pay said judgment and obtain written release in form acceptable to the Indemnities.
4. **Insurance.** Vendor acknowledges that the Association and C Bar C Expo Center do not maintain insurance covering Vendor's property and that the Vendor has the sole responsibility to obtain business interruption and property damage or theft insurance covering such losses by the Vendor. The Vendor is required to hold a \$1,000,000 Certificate of Liability insurance with NOHSA listed as the certificate holder. Proof of insurance shall be provided at the signing of the contract. The Vendor may not occupy assigned spaces until certificate of insurance has been provided.
5. **Assignment of Space.** Sponsors will be given priority assignments. First come, first serve priority will be given applicants according to the time their written request is received by the Association, availability of requested area, the amount of space requested and the special needs and compatibility of Vendors. In the event of conditions beyond its control, the Association reserves the right to rearrange the floor plan and relocate any exhibit.
6. **Payment.** A 50% deposit must be remitted with this form by August 1, 2022. Balance is due and must be postmarked on or before Sept 1. All Vendors who have not paid in full by September 1 will incur a \$100 late fee. Vendors may not occupy assigned spaces until all fees are paid in full. A Vendor who fails to make payments when due shall automatically forfeit any rights, privileges and claims of any nature the Vendor has, or may have, including any payments previously made. Payments are non refundable.
7. **Subletting of Space.** Vendor shall not assign or sublet any space allocated to Vendor and may not advertise or display goods other than those manufactured or sold by Vendor in the regular course of Vendor's business. The space assigned to the Vendor is for Vendor's exclusive use only.
8. **Damage to Property.** Nothing shall be posted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts of the building or furniture. Distribution of promotional gummed stickers or labels is strict prohibited. Vendor is liable for any damages caused by Vendor, Vendor's employees or representatives to the building, floors, walls, columns, standard booth equipment or to the other Vendors' property. The Vendor may not apply paint, lacquer, adhesive or any other coating to building floors or to standard booth equipment. No signs are to be secured, in any fashion, on ANY PAINTED SURFACE. A \$10 fine PER SIGN will be charged by the facility.
9. **Decorations.** The Association retains absolute discretion and authority in the placement, arrangement and appearance of all Trade Show displays. No liability shall attach to the Association for costs that a Vendor may incur in complying with any such Association directives. Combustible decorations such as crepe paper, tissue paper, cardboard, corrugated paper, shall not be used. Decorating information may be obtained through Midwest Decorating at 918-584-0988.
10. **Restricted Use of Logo.** NOHSA has sole and exclusive right to produce or sell products bearing its logo(s), and only its designated licensees may distribute such products at the NOHSA World Championship Show. No Vendor may sell or give away any product bearing a NOHSA logo or design that is deceptively similar, during the NOHSA World Championship Show and/or Trade Show(s). No Vendor may sell or give away any product bearing the following, but not limited to, words, letters, combination thereof or deceptively similar to NOHSA, National Open Horse Show Association and NOHSA World Championship Show.
11. **Rules and Regulations.** The Vendor agrees to all rules and regulations set forth by this contract. NOHSA reserves the right to restrict exhibits, which because of noise, method of operation, materials or any other reason become objectionable, and also to prohibit or evict any exhibit which in the opinion of NOHSA may detract from the general character of the exhibit as a whole. This also includes persons, things, conduct, printed matter or anything of a character which NOHSA determines is objectionable to the exhibit or does not conform to the standards of the Trade Show. If the Vendor is excused from the Trade Show, no rental fees shall be returned.
12. **Booth set up.** The Vendor may set up their appropriate booth(s) starting on September 9, 2022 at 1:00 pm. The Vendor must check in at the show office upon arrival for confirmation of booth location. If the space reserved for the Vendor is not occupied by 9:00 am on the first day of the show, unless otherwise arranged, the space will be considered cancelled and shall revert to the Association without obligation on part of the Association for any refund whatsoever. The Association shall have the right to assign such space to another Vendor unless the Association has received written notification of a delay in set up. All fees must be paid in full prior to move in.
13. **Booth Dismantling and Removal.** The Vendor must wait until the end of the show to begin to dismantle booths. These times will be enforced as not to disrupt the exhibitors and other Vendors. **Early dismantling without approval will result in a \$100 fine.**
14. **Care and Safety.** Booth space should be maintained and cleaned by the Vendor. Customer and Vendor safety should be prevalent at all times.
15. **Electrical Usage.** A need for additional electrical usage will result in an addition of \$20/ day for Vendors within the building.
16. **Distribution of Advertising Materials.** Any advertising materials may only be distributed through the Vendor's booth. Any soliciting outside of the Vendor's booth is not allowed.
17. **Taxes.** The Vendor shall pay, or reimburse the Association, if charged to Association, all taxes resulting from the Vendor's rental or occupancy of exhibiting space, display of merchandise, and taking of orders or related Trade Show activities, no matter how the taxes are designated or levied.
18. **Vendor Hours.** The Vendor shall maintain a responsible individual(s) in the Vendor Space at all times during the operating hours. Hours of operation will be from 9:00 am to 6:00 pm.
19. **Designated Areas.** Commercial Vendors may only operate within designated areas after appropriate payment is made to the NOHSA World Championship Show.
20. **Distribution.** Any signage, banners, or advertising of materials and/or products, sales, rentals or displays may only be distributed through the Vendor's booth. Any solicitation during the NOHSA World Championship Show outside of the Vendor's booth is not allowed.